Dean (Academics)
Guru Nanak Dev Engineering College
Ludhiana

Through : HOD_____

Subject: Issue of Backlog Certificate.

Sir,

I_____S/D/oMr._____&Mrs._____ Class Roll No._____, University Roll No. _____ am/was a student of B.Tech./M.Tech./ MBA / MCA of batch _____ in your esteemed Institution. Kindly issue me backlog certificate. The details regarding backlog certificate are as under:

Semester	Expected Passing Year	Actual Passing Year	Name of Re-appear Subject & Code	Total No. of Re-appear Attempts
1st				
2nd				
3rd				
4th				
5th				
6th				
7th				
8th				

Yours faithfully,

(Signature of Student)

Student's Contact No._____

Certified that the above particulars given by the student are correct and the results attached are verified and found correct as per record.

(Seal & Signature of HOD)   **Verified by Department Clerk**